

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

SENIOR PARK RANGER

DEFINITION:

Under direction, to plan and oversee the daily operation of a major regional park; to supervise and participate in the development of interpretive programs and materials; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Plans and develops open space park maintenance and recreation programs and facilities, and oversees the daily operation, for a major regional park;
- Develops nature walks and other programs interpreting the natural and historical features of various City parks for visitors;
- Designs and directs the preparation of exhibits and publication materials;
- Serves as a park liaison to community groups, City departments, other agencies and the public regarding park facilities, services, and improvement
- Develops and administers park maintenance and security contracts;
- Assigns, trains, and evaluates the work of City, contractual and volunteer park staff;
- Inspects the park to determine maintenance and repair work required;
- Monitors park usage by the public;
- Answers questions and explains/enforces park policies and regulations, and issues misdemeanor citations;
- Maintains records of park activities and prepares reports;
- Prepares and monitors an annual park budget.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

A Bachelor's degree in Recreation, Park Management, Public Resource Protection, Resource Management, or a closely related field, **AND** two years of experience supervising the daily operation of a regional, resource-based or open-space park; **OR** an equivalent amount of education and experience which provides the knowledge, skills and abilities sufficient to perform the following typical duties: plan and oversee the daily operation of a major regional or city park; design programs to interpret the natural and historical features of various City parks to visitors; design and direct the preparation of exhibits and publications; serve as liaison to community groups, other City department, agencies and the public regarding park services and improvements; develop and administer park maintenance and security contracts; assign, train and evaluate the work of subordinates and volunteer staff; monitor park usage and determine maintenance needs; provide emergency assistance; enforce park policies and regulations and issue misdemeanor citations; prepare correspondence and reports. Possession of a valid California Class C Driver's License.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.